

Birdlip Lane, Kents Hill, Milton Keynes, MK7 6HD  
Tel: 01908 240038 Fax: 01908 240038  
Email: [kentshillschool@mket.org.uk](mailto:kentshillschool@mket.org.uk)  
Website: [www.kentshillschool.org.uk](http://www.kentshillschool.org.uk)

**2<sup>nd</sup> February 2024**

Dear Parents & Carers,

### **PARENT CONSULTATIONS**

On Tuesday 5<sup>th</sup> March (**all year groups**) and Wednesday 6<sup>th</sup> March 2024 (**Nursery, Year 1 and 2 only**), we will be inviting parents into school for our parent consultations to give you the opportunity to chat to your child's teacher. There will be a sign up sheet outside your child's class entrance from Wednesday 14<sup>th</sup> February 2024. The sign-up sheets will also be in wraparound care if you drop your child off with Rising Stars.

Please see below for information about how it will run:

1. Slots will be available from 3.10 – 5.50pm on each day.
2. Each child will have a 10 minute slot to chat to the class teacher.
3. We encourage you to bring your child with you to your meeting. Your meeting with the teacher will be centered around your child and so we would greatly appreciate it if you could leave other siblings at home or with another family member.
4. Please enter the building via the main school entrance next to the school office.
5. Please arrive 5 minutes before your time slot when you will be able to look through your child's learning with your child.
6. When it is your time slot your child's teacher will call you into your meeting.

Please ensure that you write down your chosen time slot. The sign-up sheet will be available to view outside classroom doors on the date of each of the Parent Consultations for easy reference.

For those with more than one child at the school, please plan your chosen times to allow enough time between each appointment.

Thank you for your continued support.

Jane Mackie  
Headteacher

Headteacher: Mrs J Mackie

Chair of Governors: Mrs J. Ives